

Departmental Premium Parking Permit Application

Year: 2017/18 Department Name: _____
 Dept #: _____
 Contact Person: _____
 Phone ext: _____ Email: _____

Acceptance and Use of a Parking Permit Acknowledges compliance with the terms and conditions of the University of Guelph Parking and Traffic Regulations.

Charges will not be processed until an agreed choice of Parking Locations has been determined and the permit issued. Previously premium permits were a two-part permit, this year we are moving to an one-part set up.

Permit application will not be processed until the Chair/Dean then your Vice President has authorized using Department Funding.

Coding

<u>Qty</u>	<u>Fund</u>	<u>Unit</u>	<u>Grant</u>	<u>Project</u>	<u>Object</u>	<u>Amount</u>	<u>Auth Yes</u>	<u>Auth No</u>

Reason Requesting Permit (Floater/Departmental Van/Visitor Pass):

<u>Vehicle Lic Plate #</u>	<u>Make</u>	<u>Model</u>	<u>Colour</u>

***Departmental Authorization:** _____ / _____
 (Dean/Chair Signature) (Dean/Chair Print)

***VP Authorization:** _____ / _____
 (Vice President Signature) (Vice President Print Name)

*** Both authorizations required to process this application.**

Date: _____

For Parking Office Use Only:	UID #: _____
Date Entered: _____	Lot Assigned: _____
	Permit #: (P) _____