Departmental Service Vehicle Parking Permit Application

Year: 2018/2019	Department Name:
Dept #:	
Contact Person:	
Phone ext: Email:	

Acceptance and Use of a Parking Permit Acknowledges compliance with the terms and conditions of the University of Guelph Parking and Traffic Regulations.

Charges will not be processed until an agreed choice of Parking Locations has been determined and the permit issued.

An annual permit must be purchased by staff (not using departmental funding) prior to service vehicle permit being processed.

Permit Application will not be processed until the Chair/Dean then your Vice President has authorized using Departmental Funding.

<u>Coding</u>				-	_			
Qty	<u>Fund</u>	<u>Unit</u>	<u>Grant</u>	Project	<u>Object</u>	Amount	Auth	Auth
							Yes	No

Reason Requesting Permit (Floater/Departmental Van):

<u>Vehicle Lic</u> <u>Plate #</u>	Make	Model	<u>Colour</u>

*Departmental Authorization:	/		
(Chair/Dea	nn Signature)	(Chair/Dean Print Name)	
*VP Authorization:(Vice P *Both authorizations required to proces	resident Signature)	_/(Vice President Print) Date:	
<i>For Parking Office Use Only</i> : Date Entered:	UID #: Permit #: S		