

Carpooling

University of Guelph Rideshare / Carpool Information

A new carpool program has been introduced at the University of Guelph as part of our Transportation Demand Management Plan (TDM). The University of Guelph actively promotes alternate modes of transportation including: walking, bicycling, and the use of public transit to access the campus.

Similar carpooling programs are already being utilized at other universities including Queen's, McMaster, York, Brock and the University of Toronto. Carpooling programs will help to reduce the number of single occupancy vehicles travelling to campus. The benefits of such programs include: financial savings, health and environmental advantages, and a centrally located parking space. Our Carpool area on the central campus will be coexisting with the Pay-as-You-Park area located in the kiosk area of Parking Lot P31. The Carpool area on the West side of campus will be situated adjacent to the premium parking area of parking lot P26 (North side of the Dairy Barn) and P30 (north side of lot).

While there is a small cost to the University of Guelph to partner with this carpool matching tool, we are offering a free service to those wishing to explore carpooling options. To find a potential carpool group, or register your own group, all you have to do is visit our website www.parking.uoguelph.ca and click on the carpool link or go to <http://uoguelph.carpooltool.com> and register on the database.

The database will provide a list of potential candidates for carpooling, based on destination, location, work hours, music preference, and a variety of other factors. Should you wish to explore carpool options, you can then contact any of the potential matches provided by the database.

After you have agreed with a minimum of 2 other individuals (total of 3) to form a carpool group, visit the Parking Services Office on Trent Lane (Security Services Building) during normal business hours. All members must come in person, preferably at the same time, to register with their individual vehicle ownership/registration. All participants must register through <http://uoguelph.carpooltool.com> prior to registering their groups with the University of Guelph Parking Services Office.

Members must commit to carpooling for a minimum of one semester. No member can be registered in more than one carpool group at a time.

We welcome your comments or suggestions. Please contact Ian Weir, Manager, Parking Services and Transportation Planning =at extension 52328, or email iweir@parking.uoguelph.ca.

University of Guelph Carpool Program: Conditions of Use

A Carpool group will:

- Consist of a minimum of 3 (three) and maximum of 5 (five) people who will travel together. Special arrangements can be made to accommodate carpool groups that use vehicles, i.e. vans, with seatbelt capabilities greater than 5 (five).
- Be full time, or part-time, University of Guelph community members (off campus students, faculty or staff)
- Live off campus
- Have registered with Carpool Zone at <http://uoguelph.carpooltool.com>
- Register with Parking Services. All group members must attend in person and furnish their vehicle ownership/registration, student or employee numbers, addresses, departments, telephone numbers, email addresses (both home & office). This information will be attached to the carpool group's account.

One carpool permit will be issued to a designated individual within the Carpool group. The group can decide who will hold the membership. The remaining carpool group members, and their respective vehicle information form part of the carpool permit database. It is the responsibility of the carpool group to arrange between themselves as to how they operate their group, i.e. which vehicle is being used, times and locations for pickup and drop-off, and payment for the carpool permit. The designated person is the one responsible for the carpool group and is also the main contact with Parking Services.

Carpool locations:

Central Campus: kiosk area of parking lot P31, which is located on the southwest corner of South Ring Road and Entrance Mall. This area will be shared with pay-as-you-park users.

West Campus: south side of parking lot P26, near the Dairy Barn (this area will be adjacent to the premium permit area) and P30 (north side of lot)

Both areas will be monitored by Parking Services staff.

Carpool Permits:

It is the responsibility of the carpool group to transfer the carpool permit between the other authorized vehicles within their carpool group. Only one registered carpool vehicle in each Carpool Group displaying a valid University of Guelph Carpool permit will be allowed access into the reserved Carpool areas at any given time. The carpool area will be considered "reserved"; any unauthorized vehicles will be subject to ticketing and/or tow. The carpool permit must be prominently displayed. Failing to display the permit will result in the ticketing and/or towing of the vehicle. Any ticket and/or towing charges will be assessed to the owner of the violating vehicle. Carpool permits are valid only when at least 3 of the group members occupy the registered Carpool vehicle entering the designated areas.

Carpool permits are subject to the University's Parking and Traffic Regulations.

Persons who already possess valid University of Guelph parking permits must surrender them to Parking Services when they become part of a registered carpool group. Applicable refunds will be issued at this time. No member of a registered University of Guelph Carpool group may hold a non carpool University of Guelph parking permit. Daily scratch and display permits are the exception to this policy.

Carpool Parking Permits are valid for the same time frame as the non-carpool annual parking permits (May 1st to the following April 30th). This is the same for annual parking permits. Renewal must take place annually. The carpool group must also supply an updated list of persons and vehicle details upon renewal.

Cost of Carpool Permit:

Please refer to <http://www.parking.uoguelph.ca/carpool/carpool-cost>

Carpool fees are a 30% reduction from total premium fees!

Payment for the Carpool permit and any subsequent refunds will be received from and surrendered to the designated Carpool Group member. Payment will be accepted using cash, visa, mastercard, debit or payroll deduction. The group members are required to disburse the refunds between themselves.

Any changes, additions/deletions of group members, changes in address, or vehicle information must be reported immediately to Parking Services. At this time the necessary adjustments will be made to the carpool group's account.

Loss of Carpool Status:

If the carpool group reduces its number to less than 3 (three) carpoolers in the group, the carpool group will be considered dissolved and the carpool status will be revoked. The carpool permit must also be returned to Parking Services. Carpool status will be reinstated if the group returns to the required number of group members within 7 (seven) days of being dissolved. Remaining carpool group members will be required to use their remaining free day passes, or pay daily parking rates in the attendant lots or metered areas for the days they travel with less than the prescribed level (at least 3 per vehicle).

Free Parking Days:

We recognize that on occasion carpool members may find it necessary to travel to campus outside of their carpool group schedule. To address this issue, Parking Administration will provide each carpool member annually with 3 (three) free parking days. The carpooler requesting this service must contact Parking Administration at extension 52118, and furnish the necessary information to the Parking staff member. The carpooler can then proceed to park his/her registered carpool vehicle in a black/orange parking area only. The remaining members will be allowed access to the Carpool lot in these instances. Failure to advise Parking Administration will result in the ticketing/towing of the vehicle.

Disclaimer:

The University of Guelph supplies the services of this carpool matching tool free of charge and makes available parking space only. Carpool permits are subject to all of the University of Guelph Parking and Traffic Regulations. The University of Guelph assumes no liability for any circumstances that arise when the carpooler uses this service.